Electronic Delivery Utility

Why you need this!

What is it?

The **Electronic Delivery Utility** was formerly known as **Odyssey Helper**

At it's basic…

It can automatically send lending PDFs either **Odyssey** or **Article Exchange** and update the article requests on OCLC to the status **Item Shipped**.

It can also send PDFs for Doc Del, notify customers, and change the status to **Delivered to Web**.

Electronic Delivery Utility
Version 8.7.0.0

Electronic Delivery…

How does it help?

- Time saver!
    - Less clicking. Opening TN's fewer times.
- It KNOWS which way to send
- It can help when scanning and TN processing are done by different people
    - Or help facilitate scanning at a different time (ex: scanning done at night)

Getting Started

- Where is it found?
  - Usually - C:\\ProgramFiles(x86)\ILLiad\Odyssey

Name	Date modified	Type	Size
ElectronicDeliveryUtility	4/27/2016 8:36 AM	Application	10,003 KB
logon	5/14/2014 11:20 AM	DBC File	1 KB

NOTE: A logon.dbc file should be located in the same folder as the application
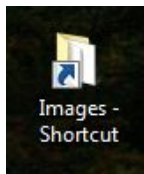
What do you need? Part 1

1. **Electronic Delivery Utility** shortcut on desktop

What do you need? Part 2

2. **Images** folder on

- ○ Whatever this is called, you need to direct your paths in ILLiad towards it
- ○ This is where you will place ready-to-send PDFs
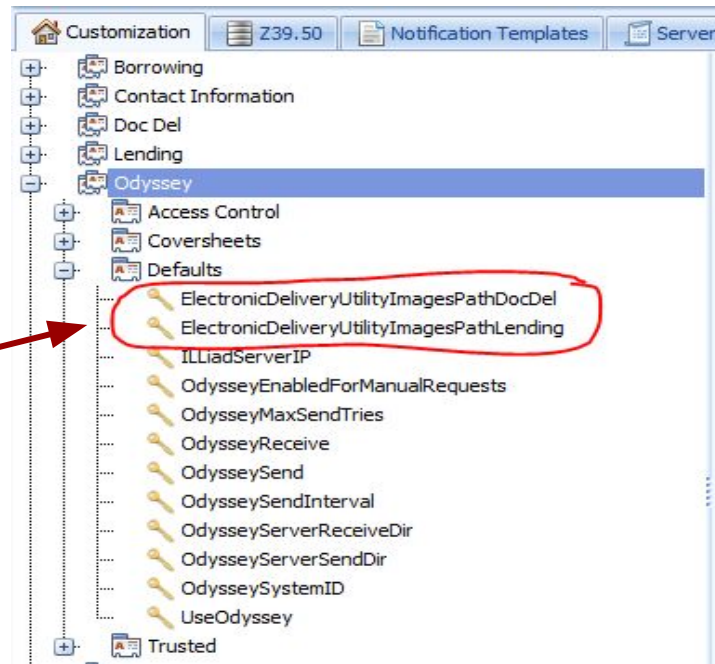
**ElectronicDeliveryUtilityImagesPathDocDel**   ILL

Settings

Key Value
c:\Program Files (x86)\illiad\images\

Description
The location on the local workstation or remote share of those Doc Del files to be processed by the Electronic Delivery Utility.

Images - Shortcut

Customization | Z39.50 | Notification Templates | Server

- Borrowing
- Contact Information
- Doc Del
- Lending
- Odyssey
  - Access Control
  - Coversheets
  - Defaults
    - ElectronicDeliveryUtilityImagesPathDocDel
    - ElectronicDeliveryUtilityImagesPathLending
    - ILLiadServerIP
    - OdysseyEnabledForManualRequests
    - OdysseyMaxSendTries
    - OdysseyReceive
    - OdysseySend
    - OdysseySendInterval
    - OdysseyServerReceiveDir
    - OdysseyServerSendDir
    - OdysseySystemID
    - UseOdyssey
  - Trusted

Processing: Option 1 - Full Automagic

1) Open the **EDU**
2) Click **Auto Mode** to set Automatic Processing
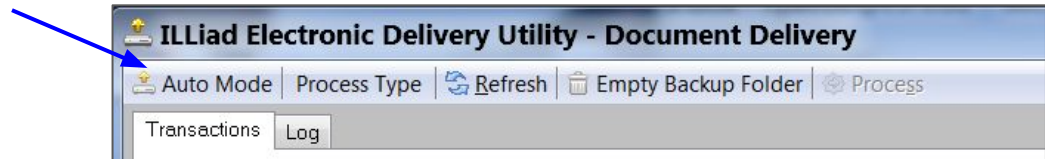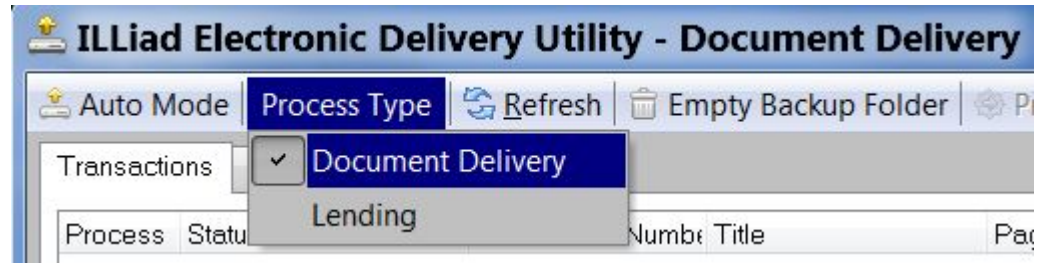

3) Find article
4) Save PDF into Images
5) Forget about it!
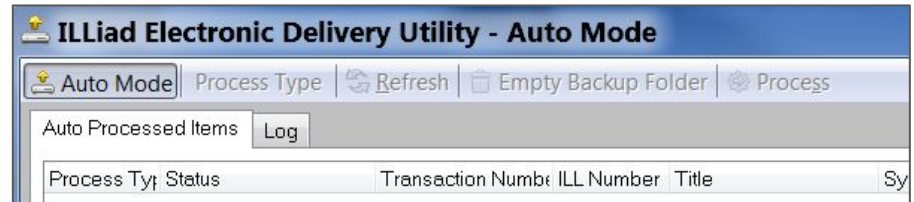
Processing: Option 2 - Guided Automagic

1. Find articles
2. Save PDFs to **Images**
3. Open the **EDU**
4. Select **Process Type**
   a. Doc Del
      i. Click **Process**
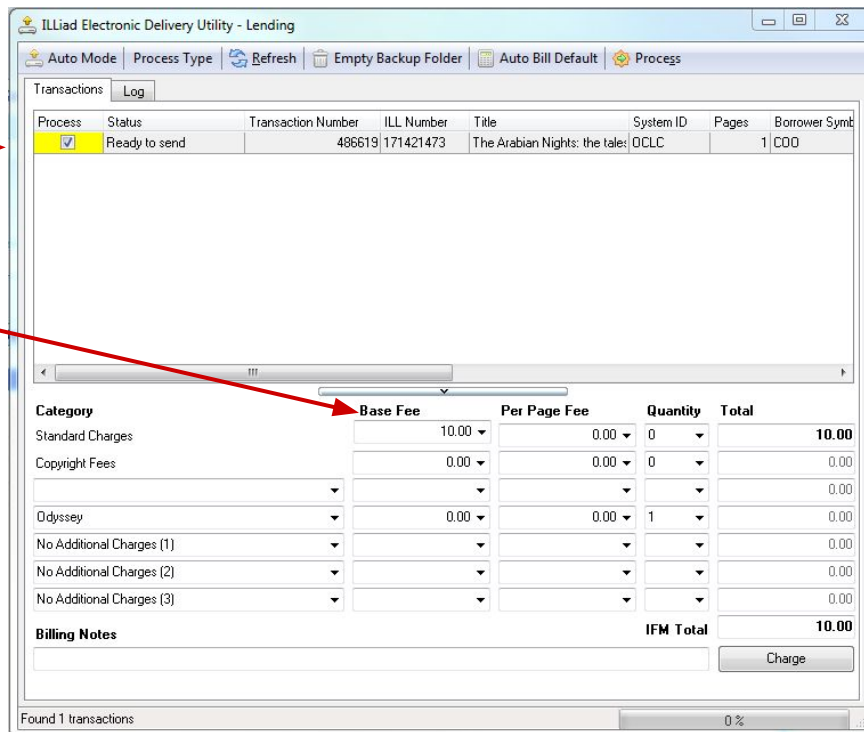   b. Lending (no Charge)
      i. Click **Process**

Processing: Option 2 - Guided Automagic (w/Charge)

a. Lending
   i. Libraries you charge will be shaded yellow
   ii. Fees should reflect the settings in your **Customization Manager**
   iii. Select **Auto Bill Default** to automatically apply this information to all TNs
      1. Or ~ Select each yellow item, confirm amount, Click **Charge**
   iv. Click **Process**

A Quick look at Billing

The Backup Folder

After a file has been sent, a copy is stored in the Backup folder located inside your Images folder. Default folder is usually (c: \illiad\images\Backup).
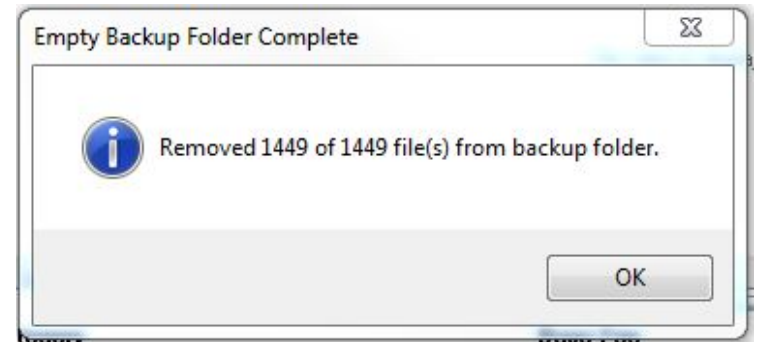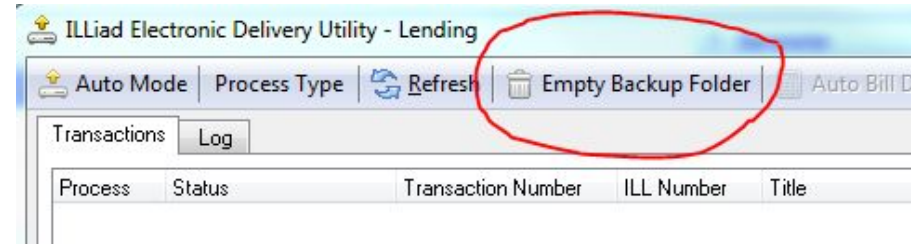
Computer ▶ Local Disk (C:) ▶ Program Files (x86) ▶ ILLiad ▶ Images ▶ Backup
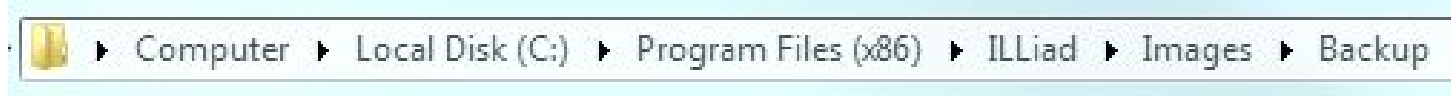
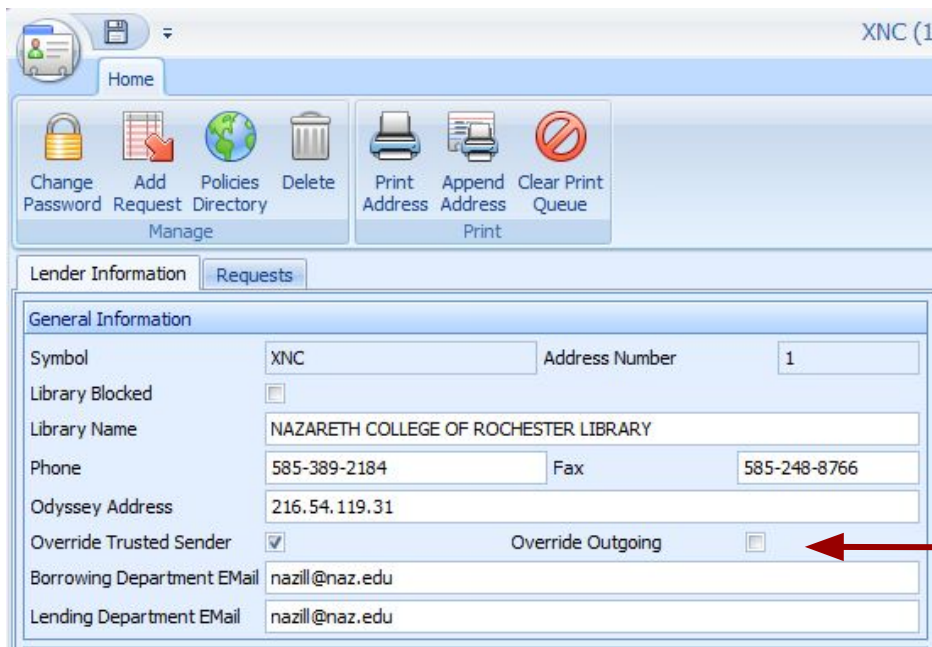NOTE: ILLiad creates the BackUp folder in Images upon sending the first document

Backup Folder Clean-up!

To clear out the old PDF files you can:

1) Open the **Electronic Delivery Utility**
2) If you have **Auto Mode** 'on', you want to click it 'off'
3) Click **Empty Backup Folder**
4) Confirmation box asks you if you want to delete - click **Yes**
5) Pop up window will tell you how many files are deleting.

Settings in the Maintenance Address Form

Got Pesky Libraries with Odysseys that fail?
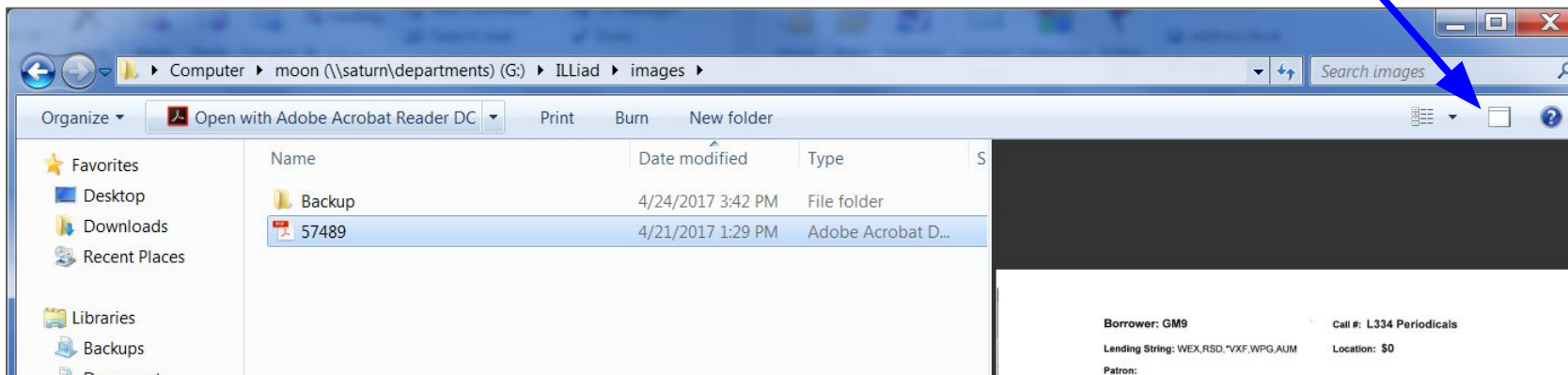
Use **Override Outgoing** and your EDU will send AE to this library every time !

** NOTE - Nazareth's Odyssey does work! :-)

Failed TN's: Other Possible Cause

PDF is open...even inadvertently

Preview pane = Open PDF

Lessons Learned: SUNY ESF

- Use a shared network drive to allow multiple people on different computers to access the images folder
  - Example: G:\ILLiad\images

Barriers to implementation: The College of St. Rose

- St. Rose technology is … quirky
  - No pre-installed scanning software works on newer computers
  - Must scan through ILLiad
  - As a result, EDU would only save one click
- Separate scanning software needed to get around this
  - Buy-in needed - literally
  - Too many updates with many products reviewed so far
- Retraining needed for long-time student workers and supervisors
  - Not really a barrier, but something we're keeping in mind
- Upcoming summer project
  - Suggestions happily accepted - kibbyj@strose.edu